

## **AGENDA**

### **Administration & Rules Committee**

**Jefferson County Courthouse**

**320 S. Main Street**

**Jefferson, WI 53549**

December 29, 2008

8:30 a.m. Room 112

### **Committee Members**

Paul Babcock – James Braughler - Jim Mode - Steve Nass – Sharon Schmeling, Chair

1. Call to Order
2. Roll Call
3. Certification of Compliance with Open Meeting Law Requirements
4. Review of Agenda
5. Public Comment
6. Approval of November 25, 2008 Administration & Rules Committee meeting minutes and the December 17, 2008 minutes from the joint meeting with Law Enforcement Emergency Management
7. Approval of December 9, 2008 County Board meeting minutes
8. Discussion and possible action on resolutions, letters or reports from other counties
9. Discussion and possible action on an election to fill the vacant County Board Supervisor District 13 seat.
10. Update on the MIS Operational Audit
11. Discussion regarding the Sheriff's Department Audit Preliminary Findings
12. Presentation by Dennis Smith regarding Strategic Planning
13. Discussion and possible action on WCA Seminar "Strategic Planning for County Government"
14. Discussion and possible action regarding development of a County Strategic Plan with the assistance of Steve Grabow, UW Extension and County Board Supervisor Carol Knox
15. Convene in closed session pursuant to §19.85 (1)(c) to consider the County Administrator's performance evaluation data
16. Reconvene in open session
17. Discussion and possible action on items discussed in closed session.
18. Tentative Future Agenda Items and Meeting Dates
19. Adjourn

The Committee may discuss and/or take action on any item specifically listed on the agenda

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.